



Confirmation of a project completed during a practical stay in parallel to the studies

**Students of Information Management or Business Administration/Industrial
Engineering - technical specialisation (M.Sc.) | Department of Law and Economics**

1. Personal Information

Name: _____ Registration
No.: _____

First Name: _____ Study
Programme: _____

2. Institution where the project is carried out

Institution: _____

Town: _____ Country: _____

Marking:* Company Public Administration Research Institute
Other

(Please tick/ add.)

3. Duration of Employment

from (date): _____ to (date): _____

4. Information on Project title (description)

5. The following qualification goals/ learning outcome have been reached:

The external project is credited with 6 Credit Points (time expenditure of 180 hours) as an element of the Master's Degree in the above mentioned study programme. The overall training goal has been achieved if at least 8 out of 12 qualification goals can be confirmed (please tick).

(Please tick/ add.)

After the completion of the external project work the students are in a position to,

- understand the technical, economic and social circumstances of companies and/ or administrations.
- develop a realistic view of practical tasks.
- understand and consider companies as a social structure.
- evaluate the relationship between executives and employees in order to thus evaluate their future impact as an eventual executive.
- approximate different problem formulations of a task analytically due to their methodological competences.
- identify a project, develop the idea of the project to the project itself, specify and formulate it.
- plan, organise and perform the different working steps independently within the frame of the project development.
- work out, evaluate, interpret and explain different solution options.
- promote a decision based on different criteria.
- write documentations.
- present the results to an audience and discuss them.
- integrate acquired knowledge of the working environment into the individual context of studies.

Others *(Your addition)*

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Date / Place

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Date / Place

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Signature Student

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Signature Institution / Seal