
Factsheet on doctoral procedures at the Department of Law and Economics



TECHNISCHE
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With these notes, we wish to provide you with an overview of the formally required steps on the way to a doctorate at the Department of Law and Economics. Please do not hesitate to address your questions to the Departmental Office (Susanne Dressler-Mutz, promotion@wi.tu-darmstadt.de; Phone: +49 6151/16 57598).

Please note that this document does not replace the currently valid General Doctoral Regulations of the Technical University of Darmstadt from 12 January 1990 (ABl. 1990, p. 658) as amended for the 8th time in the version from 21 December 2017 (PO/AT) https://www.intern.tu-darmstadt.de/media/dezernat_ii/ordnungen/promotionsordnung.pdf as well as the Specific Regulations of the Department of Law and Economics dated 13 February 2020. Please use the mentioned documents for your detailed information.

There are usually three meetings of the doctoral committee per semester. Please note the announcement of the next meeting on the website of the department. Your request should reach the Departmental Office at least two weeks prior to the meeting.

!Please keep us informed on your current address. If your name has changed since the acceptance as a doctoral candidate, please send us proof!

1. Supervision

Please contact a professor from the group of full professors of the department, if not yet done (Re § 11 (3) of the Specific Regulations). Please agree on a working title and have the professor, who has accepted to supervise you, confirm this in a written statement (see template ‘Confirmation of Supervision of a Doctorate’).

2. Application for acceptance (see § 7 PO/AT)

Submit your application to the chairperson of the Doctoral Board (see template ‘Application for Acceptance as a Doctoral Candidate’ and ‘Check List Acceptance as a Doctoral Candidate’).

3. Initiating the doctoral examination procedure and approval (see § 8 PO/AT)

When your dissertation has been completed, you can submit an application to initiate the doctoral examination procedure to the chairperson of the Doctoral Board (see template ‘Initiating the Doctoral Procedure’ and ‘Check List Initiating the Doctoral Examination Procedure’). The Doctoral Board assigns the examination committee recommended by the doctoral candidate. Please make suggestions for the members of the examination committee considering the PO/AT.

4. Dissertation defence

Please arrange a date for your dissertation defence with the members of the examination committee and inform the Departmental Office on the date of your defence.

Your referee defines the person who minutes. The Departmental Office organizes a room and invites to the dissertation defence in due time. The dissertation as well as the evaluations must be made available for viewing for at least two weeks prior to the dissertation defence.

5. Conclusion of the procedure / prerequisite for delivery of certificate

Please take §§ 19 to 21 of the PO/AT into consideration when publishing your dissertation. It can be published electronically or in printed form by a publishing house. The publication of the dissertation has to take place within a period of one year.

Title sheet requirements of the dissertation:

German: https://www.intern.tu-darmstadt.de/media/dezernat_ii/promotionen_dokumente/Dissertation-Titelblatt.de.pdf

English: https://www.intern.tu-darmstadt.de/media/dezernat_ii/promotionen_dokumente/Dissertation-Titelblatt.en.pdf

In case of an electronic publication an additional statement

German: https://www.tu-darmstadt.de/forschen/wissenschaftlicher_nachwuchs_tu/promotionsinteressierte_tu/artikel_details_de_en_169536.de.jsp

English: https://www.tu-darmstadt.de/forschen/wissenschaftlicher_nachwuchs_tu/promotionsinteressierte_tu/artikel_details_de_en_169536.en.jsp

must be submitted, saying that the second electronic version to be submitted in this case is identical to the version approved for publication. The electronic version to be published is uploaded on the publication server of TU Darmstadt (https://www.ulb.tu-darmstadt.de/service/elektronisches_publizieren/startseite_ep_und_oa.de.jsp) and sent by email to promotion@wi.tu-darmstadt.de.

In case of a publication in printed form the version to be published is checked by the first referee to ensure that it complies with any possible conditions and approved for publication. Furthermore, an abstract in German and English is enclosed with the dissertation, which has been approved by the first referee, together with the approval for the publication of the dissertation.

The doctoral candidate has to give proof of an obligatory edition of 150 copies and of the fact that the publication is listed in the Verzeichnis Lieferbarer Bücher (VLB) and has to submit 9 obligatory copies to the Departmental Office (6 University and State Library Darmstadt, 1 first referee, 1 co-referee, 1 Departmental Office). The Technical University of Darmstadt shall be granted the right of electronic publication on the university publication server in the publishing agreement.

Chairperson of the Doctoral Board of the Department of Law and Economics, Status: 20 August 2020