

The documents listed below need to be uploaded in the Hessenbox timely and in full and must be submitted as hard copies to the Departmental Office.

## Application to initiate the doctoral examination procedure

### Documents required:

Application to initiate the doctoral examination procedure

Dissertation in PDF/A-format (only upload in Hessenbox, printed copies do not need to be submitted)

Declaration concerning the initiation of the doctoral examination procedure

Three proofs of research contributions with appraisal from the supervisor (informal letter)

Proof of payment of the doctoral fee:

The doctoral fee of EUR 100 is to be transferred to Sparkasse Darmstadt, IBAN DE36 5085 0150 0000 7043 00, BIC HELADEF1DAS, Project-No. 40100191 and purpose „Promotionsgebühr FB01“

CV

### In case of a cumulative dissertation the following attachments are to be submitted additionally:

Declaration on publications within the framework of the cumulative dissertation according to § 9 (4) of the PO/AT (see template)

Declaration on co-authorship according to § 9 (5) of the PO/AT incl. original signatures of all co-authors (see template)

### In case of a remote or hybrid defence:

In case the defence takes place electronically (remote defence via video conference) or in case one or several member(s) of the examination committee is/are connected electronically (hybrid defence), the consent of the doctoral student and the declaration of consent of all members of the examination committee are required (see page 3 of the application):

Not necessary

attached

### In case of a dissertation defence in a foreign language the following attachments are to be submitted additionally:

Informal request to the chairperson of the doctoral board of the department (see template).

The doctoral board agrees with a dissertation defence held in a foreign language subject to consent of the examination committee. The consent of the members of the examination committee must be obtained by the doctoral candidate.

Not necessary

attached

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## Initiating the doctoral examination procedure

Name, First Name:

Street, Number:

Postcode, City:

Private E-Mail:

Phone:

Technical University of Darmstadt  
Department of Law and Economics  
Departmental Office  
Chairperson of the Doctoral Board  
Hochschulstr. 1  
D-64289 Darmstadt

Date:

## Initiating the Doctoral Examination Procedure

Dear Sir or Madam,

I hereby kindly ask you to initiate my doctoral examination procedure. Please find attached the documents required.

Title of the dissertation:

Format of the dissertation:

Monography

Cumulative Dissertation

I propose the following professors as members of the examination committee:

(in the function of referee)

(in the function of co-referee)

(in the function of chairperson)

(additional examiner)

Kind regards

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Place/Date/Signature applicant

**This page of the template only needs to be submitted in case of a remote or hybrid defence!**

## **Declaration in case of a remote or hybrid defence\***

Name of the doctoral student:

Format of the defence:

Remote defence

hybrid defence

Members of the examination committee:

Declaration of consent has been given:

Referee:

Co-referee:

Chairperson:

Additional examiner:

The consent with the above-mentioned format of the defence has been given by all members of the examination committee (e.g. written declaration of consent of the members by e-mail).

I hereby declare my consent with the above-mentioned format of my defence.

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Place/Date/Signature applicant

\*The E-Prüfungssatzung is legally binding.