



The documents listed below need to be uploaded in the Hessenbox timely and in full and must be submitted as hard copies to the Departmental Office.

## Application to initiate the doctoral examination procedure

### Documents required:

Application to initiate the doctoral examination procedure

Dissertation in PDF/A-format (only upload in Hessenbox, printed copies do not need to be submitted)

[Declaration of dissertation and transfer of rights](#)

Three proofs of research contributions with appraisal from the supervisor (informal letter)

Proof of payment of the doctoral fee:

The doctoral fee of EUR 100 is to be transferred to Sparkasse Darmstadt, IBAN DE36 5085 0150 0000 7043 00, BIC HELADEF1DAS, Project-No. 40100191 and purpose „Promotionsgebühr FB01“

CV

### In case of a cumulative dissertation the following attachments are to be submitted additionally:

Statement of the referees according to § 9 (4) of the PO/AT (see template)

Declaration on publications within the framework of the cumulative dissertation according to § 9 (4) of the PO/AT (see template)

Declaration on co-authorship according to § 9 (5) of the PO/AT incl. original signatures of all co-authors (see template)

### In case of a remote or hybrid defence:

In case the defence takes place electronically (remote defence via video conference) or in case one or several member(s) of the examination committee is/are connected electronically (hybrid defence), the consent of the doctoral student and the declaration of consent of all members of the examination committee are required (see page 3 of the application):

Not necessary

attached

### In case of a dissertation defence in a foreign language the following attachments are to be submitted additionally:

Informal request to the chairperson of the doctoral board of the department (see template).

The doctoral board agrees with a dissertation defence held in a foreign language subject to consent of the examination committee. The consent of the members of the examination committee must be obtained by the doctoral candidate.

Not necessary

attached

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## Initiating the doctoral examination procedure

Name, First Name:

Street, Number:

Postcode, City:

Private E-Mail:

Phone:

Technical University of Darmstadt  
Department of Law and Economics  
Departmental Office  
Chairperson of the Doctoral Board  
Hochschulstr. 1  
D-64289 Darmstadt

Date:

## Initiating the Doctoral Examination Procedure

Dear Sir or Madam,

I hereby kindly ask you to initiate my doctoral examination procedure. Please find attached the documents required.

Title of the dissertation:

Format of the dissertation:

Monography

cumulative dissertation

I propose the following professors as members of the examination committee:

(in the function of referee)

(in the function of co-referee)

(in the function of chairperson)

(additional examiner)

Kind regards

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Place/Date/Signature applicant

**This page of the template only needs to be submitted in case of a remote or hybrid defence!**

## **Declaration in case of a remote or hybrid defence\***

Name of the doctoral student:

Format of the defence:

Remote defence

hybrid defence

Members of the examination committee:

Declaration of consent has been given:

Referee:

Co-referee:

Chairperson:

Additional examiner:

The consent with the above-mentioned format of the defence has been given by all members of the examination committee (e.g. written declaration of consent of the members by e-mail).

I hereby declare my consent with the above-mentioned format of my defence.

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Place/Date/Signature applicant

\*The E-Prüfungssatzung is legally binding.